

TO BE HANDED OVER ON RELIEF

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NCC Directorate (K&L)
State Wing
Thiruvananthapuram – 10

No. 4872/P3-Pub/2025/NCC

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From
Additional Director General NCC

To
All Group Headquarters & All Battalions
(Through Website)

Sir,

Sub : Guidelines on allotment of Govt land for construction of Office
Buildings/Training Centre for NCC Dept

1. In order to avoid legal complications and future audit objections all offices in NCC Dept are requested to follow the following guidelines while identifying land for construction of permanent infrastructures for their offices :-

(a) The Offices functioning in rental building causes heavy loss to State Ex-Chequer in rent head. Hence, they are advised to approach Revenue authorities for identifying Govt land. After identifying Govt land proposal may be fwd to Dte, PLO Wing. The PLO wing will approach the State Govt with the approval of HoD for allotment of land and administrative/financial sanction for construction of infra from Govt funds. Only Govt land should be identified for this purpose and as there are no provisions of taking over lease/purchase of private land.

(b) In all stages of allotment/construction in the allotted land, all the Offices are directed to strictly adhere to the proper channel of communication. The subordinate offices of NCC Dte should strictly avoid direct communication with Govt or Other Dept.

2. When the Govt allocates land to NCC Dept the ownership of the subject land will be retained by Revenue Dept, the NCC Dept only have usage permission. Govt likely to allocate land subject to the following conditions:-

(a) The land should be used only for the purpose, which it is allotted.

(b) The land shall not be mortgaged to any financial institution or alienated in any other way.

(c) Land should not be leased/sub-leased/rented.

(d) Construction work should begin within one year of allotment of land.

(e) The NCC Dept should protect the land from all kind of encroachments.

(f) The land should be protected by building a wall around it.

5. In all cases, the ownership of the land is vested with Govt/Revenue Dept. Hence this Dept has no right to allow road/foot path inside the allotted land.

Yours faithfully

Sd/- x x x x x

(Ramesh Shanmugam)
Major General
Addl Director General


Internal

Central Wing (Adm)

Est - (A1)

Finance – Audit

Approved for issue


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